

April 14, 2020

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Announcing ManageData – Final Notice

The new ManageData system will be available for all users on **April 17, 2020**. As part of this transition, we will be **sunsetting the current ManagePolicy and ManageUSR** applications and they will no longer be available for use after ManageData is released. Please continue to use these systems until directed otherwise, but keep in mind that any **unsubmitted transactions will be lost if not submitted by 4:00PM EST on April 16, 2020**. Any access privileges you currently have in the ManagePolicy/USR will be carried over to ManageData.

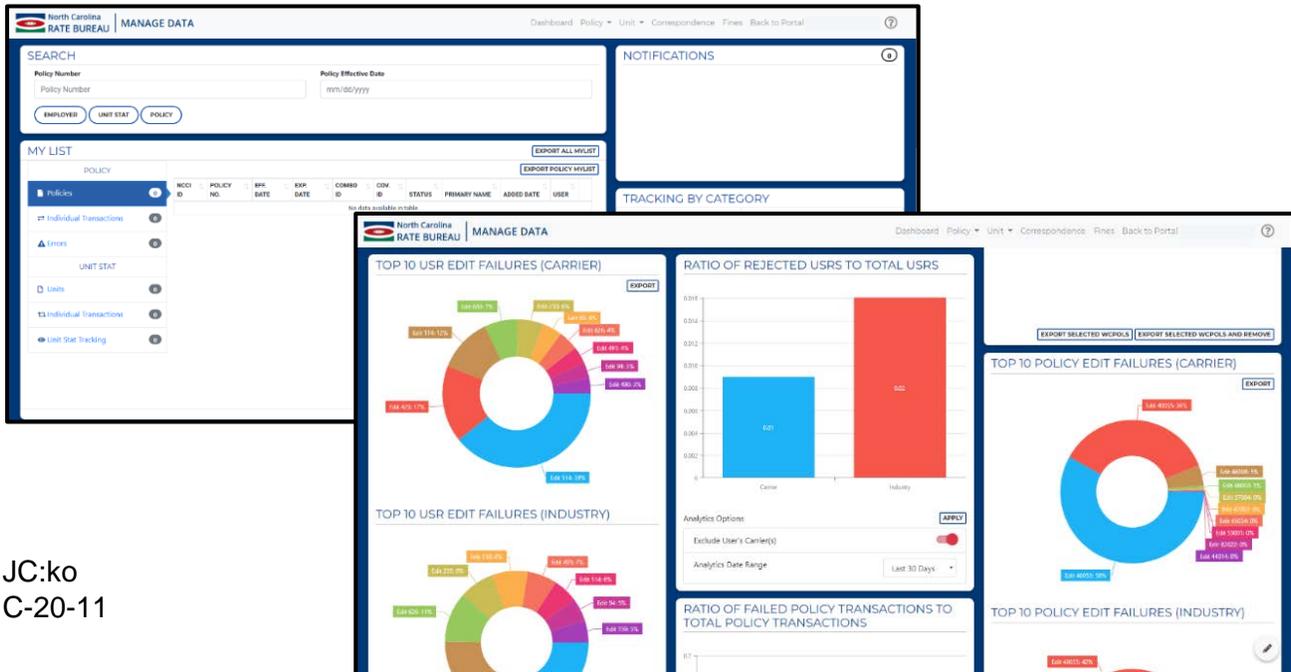
In preparation for the release of ManageData, NCRB has posted a series of instructional videos to our training website (<http://www.ncrb.org/ncrb/traininguserguides/instructionalvideos.aspx>). Please use these videos at your convenience to acclimate yourself to the new system. Additional videos will be posted to this page as they become available.

Please direct any additional questions to our Information Center at support@ncrb.org.

Sincerely,

Jarred Chappell

Director, Workers Comp Operations



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